

Aging and Disability Advisory Committee
Tuesday, July 10 2018
Large Auditorium
Government Services Building
N3152 State Road 11
Monroe, WI 53566
10:00 AM

1. Call to order: Meeting called to order at 10:00 AM.
2. Roll Call: Roll call taken. Members present: Belinda Curless, Carolyn Hilliard, Marilyn Bartelt, Anita Huffman, John Bernstein, Sandy Horn, Roy Thomas, Linda Vetterli, Russ Torkelson
Members Absent: Cindy Klein, Carol Mixdorf, Linda Yates, Joan Flood, Mike Furgal
Other Present: Amber Russell, Morgan Kennison, Erica Chappel
3. Approval for June Minutes: Motioned by John Bernstein, seconded by Anita Huffman. All ayes. Motion carried.
4. Staff Introductions: Erica Chapple started 6/29/18. This position was previously part-time but is now a full time position. She been spending time with other staff shadowing and learning the resources of the ADRC. New board member Carolyn Hilliard attended her first meeting today and provided brief biography.
5. ADRC of Southwest Wisconsin Regional Board Report: Members present at meeting were not in attendance and Amber read description. At meeting, discussed Linda's retirement, discussion of holding joint board meeting with ADRC of Eagle Country on October 29 at Iowa County Health and Human Services Meeting, regional by-laws were reviewed regarding quorum language and issues to make approvals at meetings, Aging & Disability Conference coming up in September 12-14 in Wisconsin Dells, review of May expenses and county updates.
6. Review and Make Recommendations on Nutrition RFP & Price Quote: Morgan presented updates regarding the bid received from New Glarus Home for 2019. Morgan, Amber and Linda met with Administrator Erin Francois regarding the concerns and negative implications that the originally proposed bid would have on the Green County Nutrition Program. Administrator Francois revised her bid and stated that if the nutrition program agreed to move the location of the site to a room adjacent to the new Glarus Home's dining room, they would be able to oversee it. They also reduced their price per meal to \$6.10. This room is currently being used as offices, but will be remodeled and updated to be more appealing. Morgan explained that she intends to work closer with the New Glarus as they have a new chef and hoping to make this transition of location smooth for all involved. Motioned to approve new bid from New Glarus Home was made by Anita Huffman, seconded by Belinda Curless. All ayes. Motion carried.

7. ADRC Supervisor Report - Staff Updates: Emily Tachon, Wellness and Prevention Specialist last day was 7/6/18. All prevention classes are on hold until further notice. Job was posted and have 22 applications via Indeed and county website. Difficulty of having this position is in order to put on one of the wellness classes, staff person must be trained via WIHA and classes are only offered a few times a year. Regarding ADRC Coordinator position, with new I&A staff person starting, consumer focused tasks will be distributed to I&A. Over next few months, amber will re-evaluate position and duties to find.
8. Advocacy Issues/Updates: None
9. Other Business: Discussion regarding that morning meetings are a nicer time rather than afternoons. Discussion of changing meeting time for meetings will be on September agenda.
10. Next Meeting: No meeting scheduled for August. Next scheduled meeting will be September 11, 10:00 AM. Motion to Adjourn: John Bernstein motioned to adjourn the meeting, Anita Huffman, seconded by. All ayes. Meeting adjourned at 10:40 AM.